

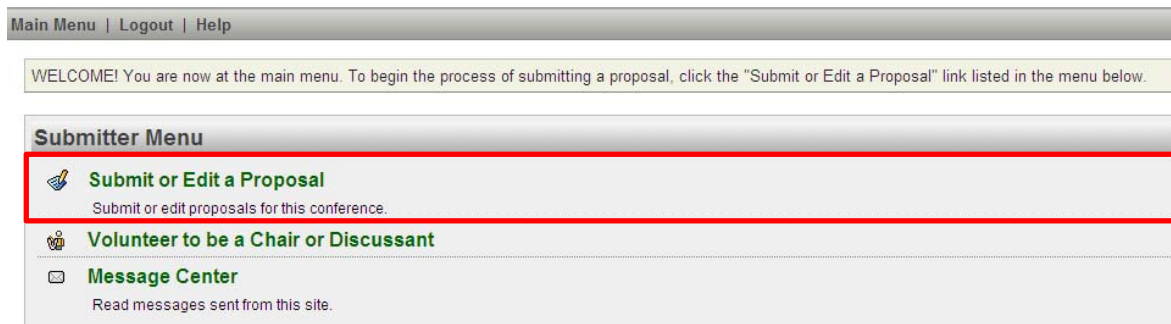
Before you begin, please note:

- A) All travel grantees submitters MUST be LASA members for 2016. Membership must be renewed by the deadline of September 7, 2016 (17:00 hrs EDT). For key dates, please visit:
<http://lasa.international.pitt.edu/eng/congress/important-dates.asp>
- B) Grantees must not have received a travel grant in the last 3 years and must be presenting a paper in a panel. Also they need to fall into one of the eligible criteria which can be seen here:
<http://lasa.international.pitt.edu/eng/congress/selectiongrants.asp>
- C) You will not be able to save a proposal in the system. You must first submit the proposal before you are then able to edit it. You can edit the proposal until the deadline of September 7th at 17 hrs. EDT. Please remember to attach your CV and any other required document to your application.

Below are the instructions for submitting a Travel Grant Proposal for LASA2017: Diálogos de Saberes.

Step 1: Click on the link: <https://lasa.international.pitt.edu/Proposals/> and enter your LASA member ID and password

Step 2: Select 'Submit or Edit a Proposal':



Step 3: Select 'Submit a Travel Grant Application'

Step 4: Read the Travel Grant Information and select 'Submit Now'

Step 5: Enter the information on the Travel Grant Request such as the type of travel grant being requested, the justification, etc. Once all the information is entered, click on 'Accept and Continue'.

Step 6: Ensure your name appears in the Person/Individual Submission section and click on 'Accept and Continue'

Note: You may only request your own Travel Grant. You cannot request a travel grant for another participant.

Session Participants:

Selected "Roles" are preceded by a red asterisk *Your name should appear below as the "Applicant." Click the "Accept and Continue" button at the bottom of the page to continue the application process.

#	Person/Individual Submission	Role/Individual Submission Type	Action
1	*Institutional2012 Member2012	Applicant	Remove

Step 1. Accept and Continue
Click the "Accept and Continue" button to continue the application process.

Step 7: Review the information, edit as necessary and **upload a CV** to your application by clicking 'Upload CV Document' on the bottom of the Submission Summary page. Find your CV and select 'Upload and Continue'.
For any Non Tenured track U.S. based professors, an official letter confirming their non-tenured track, full time position is needed to be uploaded as well.

Submission Summary.

IMPORTANT: If you have not done so already, you must upload a Curriculum Vitae document. Click the link at the bottom of the page to upload a CV.

Travel Grant Request	Edit Travel Grant Request
US-based non-tenured full time professors	
Travel Request Justification	Edit Travel Request Justification
hi	
Financial Information	Edit Financial Information
hi	
Participants	Edit Participants
Milagros Pereyra-Rojas, milagros@pitt.edu; University of Pittsburgh (Applicant)	

CV Document
[You Have Not Uploaded a CV Document. Click here to upload now.](#)

You have now submitted a Travel Grant Request for LASA2017. You will receive an email confirmation on your submission. If you do not receive an email, please contact lasacong@pitt.edu to verify the submission went through before September 7, 2016 at 17:00 hrs EDT.

Thank you for your interest in LASA2017!